

## **COVID-19 Safety protocol and Standard Operating Procedures (SOPs) for students, staffs and visitors**

The Spread of Coronavirus has created an unusual situation, calling for extraordinary measures to keep the campus safe and healthy. For this purpose, SNU Chennai is geared up to keep the students, staff and visitors safe by following strict COVID-19 protocol procedures both on and off campus in a self-disciplined way at all times. All classes including assessments have moved to online mode.

The following mandatory protocol procedures outline necessary precautionary measures to be adopted on campus:

1. Thermal scanning/ body temperature measuring
2. Wearing of gloves, mask and face shield
3. Maintaining social distancing
4. Washing and sanitizing hands frequently
5. Avoiding crowding in common/any other areas

Stock of face masks and sanitizers is placed in all department offices and administrative buildings. Electric hand sanitizer/dispenser is installed at crucial junctures.

### **SOP – Standard Operating Procedure**

#### **Main Gate Entry/Exit Point:**

- All the students, staffs and visitors should wear mask and gloves before entering the campus.
- Vehicles entering the campus should be disinfected by spray mandatorily.
- Thermal scanning / body temperature is checked before entering the campus.
- Anyone having body temperature in excess of the normal range and/or having cough, cold, wheezing or any other corona indication will be isolated and entry restricted.
- Display boards regarding the protocols and social distancing is placed at prominent locations.

#### **Classrooms:**

- Classrooms are disinfected by spray every day.
- Wearing mask and gloves in the classrooms is mandatory for both students and teachers.
- Social distancing is maintained between students inside the classroom.
- 6-7 ft minimum distance is maintained between teacher and first bench students.
- Sharing of stationary, food or water among the students should be avoided.

- Frequent contact with door handles, switches etc. in the classrooms should be avoided.

**Laboratories:**

- Laboratories and the equipments are disinfected by spray every day.
- Automatic sanitizer machine is installed in all labs.
- All students and lab-incharges should sanitize their hands before entering the lab.
- Both Students and lab-incharges should wear mask and gloves. Social distancing of minimum 2 meters must be maintained by all students and faculty performing experiments.

**Library and Sports complex:**

- Library and sports complex will be functional with restrictions to ensure safety protocol as per government norms is adhered to at all times.

**Corridors/Common areas:**

- All the staffs, students and visitors should wear masks and gloves at all the times.
- Students and staffs should avoid crowding in the corridors/common areas.
- Frequent contact with door handles and other points in the common areas should be avoided.
- All students are advised to carry a personal hand sanitizer with them at all times.
- 2-meter distance to be maintained between students in the common areas and corridor.
- Automatic sanitizer machine is installed and sanitizer is stocked in the corridors of all departments and other common areas.

**Restroom:**

- The restrooms are cleaned and sanitized multiple times a day.
- All students, staffs and visitors should sanitize their hands at entry and exit points of restrooms.
- Automatic Sanitizer machine is installed in all restrooms.

**Buses:**

- College buses are disinfected by spray mandatorily every day.
- Hand Sanitizer is placed inside buses.
- Thermal scanning/measuring body temperature is mandatory for all the students and staffs travelling by college bus at the entry point.
- Wearing face mask is mandatory for students, staffs and drivers in the bus at all the times.

**Hostels:**

- All students and hostel incharges should submit their RTPCR Negative test report before accommodating in the hostel and should be advised to remain 14 days quarantined before starting their regular activities.
- Hostel Mess and other common areas inside the hostel is disinfected by spray every day.
- Proper hygiene and cleanliness should be ensured in the restrooms.
- Thermal scanning for all the hostellers twice a day (i.e, morning and evening) is mandatory.
- Mess staffs and hostel warden should wear masks and gloves at all the times in the hostel.
- Seating arrangements should be properly done in the hostel mess to ensure social distancing.

**Emergency & First-Aid Support**

**SSN Clinic** (24\*7 Operating hours) is located in the ground floor of Bio-medical department.

Contact – 044 2746 9700, Extn – 489

**MoU with Chettinad Hospital and Research Institute (CHRI)**

An MoU has been signed with Chettinad Hospital and Research Institute (CHRI).

Salient features of this MoU are:

CHRI will

- Set up a primary healthcare centre on campus
- Provide 24 x 7 staff nurse with reliever on campus
- Provide ambulance services on priority basis
- SPOC will be nominated to ensure treatment for students / employees in their hospital on priority basis

Vaccination drives are conducted on-campus periodically for all staff and their family members.

**On-campus Covid-19 Vaccination Drive on 6<sup>th</sup> July 2021**



